

**Freedom of Information Request**

**Ref: UHB 19-540**

10 September 2019

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- All Trust guidelines and all staff guidelines that contain information regarding induction of labour, including but not limited to indications for induction of labour, the risks and/or benefits of induction of labour, best clinical practices concerning induction of labour, and/or guidance for counselling patients concerning induction of labour.

Please see attached the Trust's Induction of Labour clinical guideline.

- All leaflets, posters, form letters, information sheets, or other similar products provided to patients that contain information concerning induction of labour, including but not limited to indications for induction of labour, the risks and benefits of induction of labour, and/or clinical information about induction of labour.

Please see attached the Induction of Labour information leaflet for patients.

- All minutes of meetings of Trust personnel at which Trust policies, communications and/or guidelines related to induction of labour were discussed.

It will take the Trust more than 18 hours to manually locate and provide all minute meetings referencing induction of labour and it is therefore exempt from disclosure under Section 12 of the Freedom of Information Act.

- All email communications between Trust personnel and/or between Trust personnel and other public employees/officials (inclusive) that mention existing or proposed Trust policies and/or guidelines regarding induction of labour.

It will take the Trust more than 18 hours to manually locate and provide all email communications referencing induction of labour and it is therefore exempt from disclosure under Section 12 of the Freedom of Information Act.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary  
University Hospitals Bristol NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**FOI Team**  
**UH Bristol NHS Foundation Trust**