

Freedom of Information Request

Ref: UHB 20-132

10 March 2020

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

No	Information Request	Response															
1	Do you provide your own or contract out courier services?	The Trust has its own services.															
2	Please list the types of items carried.	Any medical related items.															
3	If in-house, what is the actual direct cost for 2018/19 and forecast for 2019/20. Please include all direct costs such as vehicle hire/lease/depreciation, running costs, drivers, managers, supervisors, insurance, etc but not an allocation of Trust overheads.	Actual cost: £139,557.93 Forecast: £143,000															
4	If in-house – how many vans and how many wte drivers do you employ?	Number of Vans: 5															
		WTE Drivers: 5															
5	If contracted out, What is the annual value of the contract or contracts and who is your supplier(Please specify a value by contract). The Trust is not contracted out.	<table border="1"> <thead> <tr> <th></th> <th>Supplier Name</th> <th>Annual Contract Value £000s</th> </tr> </thead> <tbody> <tr> <td>Contract 1</td> <td></td> <td></td> </tr> <tr> <td>Contract 2</td> <td></td> <td></td> </tr> <tr> <td>Contract 3</td> <td></td> <td></td> </tr> <tr> <td>Add lines if req'd</td> <td></td> <td></td> </tr> </tbody> </table>		Supplier Name	Annual Contract Value £000s	Contract 1			Contract 2			Contract 3			Add lines if req'd		
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Contract 3																	
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6	If contracted out, when does your current contract or contracts end? The Trust is not contracted out.	<table border="1"> <thead> <tr> <th>Supplier Name</th> <th>Contract End Date</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	Supplier Name	Contract End Date													
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7	Is your courier service provided just for your organisation or does it include other organisations such as other trusts, GP's etc?	It is provided for University Hospitals Bristol NHS Foundation trust only.															

8	What annual miles are driven?	Approximately 100,000
9	What geographical area is covered?	Bristol and surrounding area.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

FOI Team
UH Bristol NHS Foundation Trust