

Freedom of Information Request

Ref: UHB 20-087

02 March 2020

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

1. Who runs bereavement service?

Children's: Paediatric Palliative care & Bereavement support team. This team is responsible for the following up of families after their child has died.

Adults: Chaplaincy Team.

2. Primary contact - Name/Email/Phone Number of the person(s) who run bereavement services?

Children's: Lead Nurse for children's palliative care & bereavement support

ChildrensBereavementSupportTeam@uhbristol.nhs.uk

Adults: Mark Read, Mark.Read@UHBRistol.nhs.uk

3. Is there a bereavement booklet given to families?

Yes parents are given two information booklets.

Children's:

- a. "When your child has died: A parents' booklet". This booklet is produced in house. This is shortly to be re-named as 'Next Steps... a booklet for bereaved parents and carers for the early days and it will still be produced in house.
- b. Parents are given a second booklet called 'When a child dies: A guide for parents and carers'. This is produced by NHS England and it sets out the Child Death Review Process. <https://www.england.nhs.uk/wp-content/uploads/2018/07/parent-leaflet-child-death-review-v2.pdf>

Adults: Bereavement booklet.

4. Who deals with the Bereavement booklets?

Children's: Children's Palliative Care & Bereavement Support Team.

Adults: Patient Affairs Office.

5. Are the bereavement booklets produced in house?
Children's: Yes except of the one mentioned in question 3 from NHS England.
Adults: No.
6. Are the bereavement guides produced by an external agency?
Children's: Please see response in question 3.
Adults: Yes.
7. Is there a contract with the external agency?
Children's: No.
Adults: Yes, RNS Publications.
8. How long is the term of the contract?
Children's:
Adults: N/A.
9. How long is left to run on the contract?
Children's: N/A.
Adults: N/A.
10. What is the notice period to end the contract?
Children's: N/A.
Adults: 24 months.
11. Does the contract offer additional benefits to the Trust such as funding?
Children's: N/A.
Adults: No
12. Does the contract contain rights to sell advertising space in the Bereavement Guide to third parties?
Children's: The in house booklet has no such advertising.
Adults: Yes the booklets are provided free of charge by the publisher who sells space within the booklet to relevant bereavement related companies wishing to advertise their business.
13. Who signs the contract for Bereavement Guides?
Children's: N/A.
Adults: Head of Quality / Chaplaincy Team Leader.
14. Who is the Head of End Of Life for Community Nursing?
Children's: Bristol Royal Hospital for Children would not handle this. Please contact Jessie May charity for this information as UHBristol employees for this area are funded by the charity.

Adults: UHBristol is not a community service provider.

15. What is the contact information for the Head of End of Life for Community Nursing? – Children's: Bristol Royal Hospital for Children would not handle this. Please contact Jessie May charity for this information as UHBristol employees for this area are funded by the charity.

Adults: UHBristol is not a community service provider.

16. Is there any information available for the community nursing team to give out to patients and families for end of life and bereavement?

Children's: Bristol Royal Hospital for Children would not handle this. Please contact Jessie May charity for this information as UHBristol employees for this area are funded by the charity.

Adults: UHBristol is not a community service provider.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

FOI Team
UH Bristol NHS Foundation Trust