

**Freedom of Information Request**

**Ref: UHB 19-719**

17 December 2019

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

1. Details of where I can find Minutes of meetings of the Patient and Experience Group  
Can you make sure I receive copies of all Minutes for the period starting beginning January 2016 to present.

Please see attached the Minutes of meeting requested.

2. The age and ethnic profile of its members.

Ethnicity	
White British and white Welsh	18
Anglo, Arab	1
White other	1

Age groups	
21-30	1
31-40	0
41-50	4
51-60	12
61-70	3

3. Also please provide Terms of Reference for this Group.

Please see attached the terms of reference for the Patient Experience Group.

Please note: For University Hospitals Bristol NHS Foundation Trust, PEG is not a group of patient representatives, it is a management group. Please refer to the Terms of Reference for more details.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance  
University Hospitals Bristol NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**FOI Team**  
**UH Bristol NHS Foundation Trust**