

Freedom of Information Request

Ref: UHB 20-004

28 January 2020

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

Request:

For each of the different contracts below, can you please provide me with all the information using the questions below:

1. Office and building cleaning – Service contract that is focus around office, commercial and building cleaning services.
2. Lift service and maintenance – Service contract for lift service and maintenance.
3. Food – Service contract that is focused around catering services.
4. General waste services contracts – The organisation's primary general waste service contract.
5. Laundry services where clothes and linen can be washed and ironed.

Contract profile questionnaire for each type of contract:

1. Supplier/Provider of the services.
2. Total Annual Spend – The spend should only relate to each of the service contract listed above.
3. A description of the services provided under this contract please includes information if other services are included under the same contract.
4. The number of sites the contract covers.
5. The start date of the contract.
6. The end date of the contract.
7. The duration of the contract, please include information on any extensions period.
8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

Response:

1. **Office and building cleaning** – Service contract that is focus around office, commercial and building cleaning services.
This is not applicable as this is an in-house service.

2. **Lift service and maintenance** – Service contract for lift service and maintenance.
 1. Supplier/Provider of the services: Jackson Lifts.
 2. Total Annual Spend:
FY 18/19: £403,159.10
 3. A description of the services provided under this contract please includes information if other services are included under the same contract: Fully comprehensive lift maintenance provision.
 4. The number of sites the contract covers: 21 off buildings inclusive of 8 major Hospitals.
 5. The start date of the contract: 01/01/18.
 6. The end date of the contract: 01/01/21.
 7. The duration of the contract, please include information on any extensions period: 3+1+1.
 8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address: OJEU Contract with Peninsula Purchasing and Supply Alliance (PPSA) ref. 2016/S 156-282691/EN. Lift service and maintenance – Service contract for lift service and maintenance.

3. **Food** – Service contract that is focused around catering services.
This is not applicable as this is an in-house service.

4. **General waste services contracts** – The organisation's primary general waste service contract.
 1. Supplier/Provider of the services: BIFFA.
 2. Total Annual Spend – The spend should only relate to each of the service contract listed above: £192,122.09.
 3. A description of the services provided under this contract please includes information if other services are included under the same contract: The service provider collects general waste, dry mix recycle waste, hazardous waste and any other waste requested outside of the contract.
 4. The number of sites the contract covers: 7 sites.
 5. The start date of the contract: 2013.
 6. The end date of the contract: March 2020.
 7. The duration of the contract, please include information on any extensions period: 7 years including extensions.
 8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address: Facilities Contracts Manager, Portering & Waste Manager.

5. **Laundry services** where clothes and linen can be washed and ironed.
 - a. Supplier/Provider of the services: RD&E.
 - b. Total Annual Spend – The spend should only relate to each of the service contract listed above: Approximately 1 million.
 - c. A description of the services provided under this contract please includes information if other services are included under the same contract: Supply of clean linen to patients.
 - d. The number of sites the contract covers: The whole Trust.

- e. The start date of the contract: 2013
- f. The end date of the contract: March 2020
- g. The duration of the contract, please include information on any extensions period: 7 years including extensions.
- h. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address: General Manager of Facilities department.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

FOI Team
UH Bristol NHS Foundation Trust