

Freedom of Information Request

Ref: UHB 18-398

Date 6 July 2018

By Email

Dear Sir/Madam,

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

Incidents and Discipline

- 1. Have you had a reported incident regarding staff not following your safeguarding guidance in the last three years? If so, how many?**

None

- 2. How many legal actions have been taken against you due to staff not following safeguarding guidance?**

None

- 3. Has anyone been disciplined or fired due to staff not following safeguarding guidance in the last three years?**

None

Training

- 4. How often do you undertake any education or training around safeguarding guidance?**

Safeguarding Training is mandatory for all staff, at a level appropriate to their role and level of responsibility. The training is in line with the Inter Collegiate Document (Roles and Responsibilities for Health Care Professionals)

Updating and Dissemination

- 5. How often are safeguarding guidance standards updated?**

The Trust has in place a wide range of Safeguarding Policies and Procedures which are updated in line with Trust Policy as a minimum and are often updated more frequently to reflect changes in legislation and local guidance.

6. When was the last complete review of your safeguarding guidance?

The Trust has in place a wide range of Safeguarding Policies and Procedures which are updated in line with Trust Policy as a minimum and are often updated more frequently to reflect changes in legislation and local guidance.

Storage and accessibility

7. In what format and programme do you hold your safeguarding guidance?

Trust Safeguarding Policies and Procedures are available to all staff electronically via the Trust intranet

8. In what format and programme do staff access this guidance?

Trust Safeguarding Policies and Procedures are available to all staff electronically via the Trust intranet

9. Can you access safeguarding guidance on mobile devices? If so, can this guidance be accessed while offline?

No

Audit and Review

10. Can your workforce audit their compliance to central standards regarding safeguarding guidelines and so identify any shortfalls?

Safeguarding standards are monitored robustly through the local Clinical Commissioning arrangements and also through the Local Children's and Adults Safeguarding Boards.

11. Do you have the capability to audit delivery standards against current safeguarding guidance?

Safeguarding standards are monitored robustly through the local Clinical Commissioning arrangements and also through the Local Children's and Adults Safeguarding Boards.

Quantitative measures

12. How many pages of safeguarding guidance does your organisation have?

Trust Safeguarding Policies and Procedures are available to all staff electronically via the Trust intranet (not hard copy/ pages)

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

FOI Administrator