

Freedom of Information Request

Ref: UHB 18-159

Date 13 July 2018

By Email

Dear Sir/Madam,

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

1. Number of junior doctors within your Trust?

There are 562 junior doctors at this Trust.

2. Number of career grade doctors (to include consultants, GPs, Associate Specialists and Specialty Doctors)?

There are 681 career grade doctors at this Trust.

3. Number of medical honorary contract holders (to include observerships and clinical attachments)?

There are 72 current medical honorary contract holders at this Trust according to our staff records and historical data; although the historic data is still to be scrutinised by the divisions.

4. Please confirm how many members of staff you have within your medical staffing/HR team; please confirm headcount, WTE and banding (AfC).

Total Headcount - 10

Total WTE 8.6

Head of Medical HR	Band 8b
Deputy Head of Medical HR	Band 8a
Medical HR Officers	Band 5
Medical Recruitment Officer	Band 4
Medical HR Officer - JDC	Band 4
Medical HR Administrators	Band 3

5. Do you have a separate medical education team to your medical staffing/HR team? If yes, please confirm headcount, WTE and banding (AfC).

Total Headcount: 11

Total WTE: 6.2

Medical Education Manager	Band 7
Deputy Medical Education Manager (Post-Graduate)	Band 5
Deputy Medical Education Manager (Under-Graduate)	Band 5
Post-Graduate Administrators	Bands 3 - 5
Under Graduate Administrators	Bands 3-4

6. Please confirm which of the following activities are undertaken by your Medical Staffing/HR team:

Employee relations	X
Recruitment	X
Payroll	
Appraisal and revalidation	
On call rota management	
Junior doctor changeover/rotations (to include work schedules, rota analysis, exception reporting, induction activities, IT set up, supply of mobile devices- please specify)	X
Supply of medical locums/medical locum bank	
Other activities; please provide any further information that you may wish to add that hasn't been included above	Sickness monitoring

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
 University Hospitals Bristol NHS Foundation Trust
 Trust Headquarters
 Marlborough Street
 Bristol
 BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be

contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

FOI Administrator