

Freedom of Information Request**Ref: UHB 18-166**

Date 3 May 2018

By Email

Dear Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

I am looking for information relating to Children's Services only.**1. Do you have an assessment unit or short stay unit within your Trust?**

The Trust has a short stay surgical unit and we also have a clinical investigation unit where day case patients are admitted for infusions etc. We do not have an assessment unit as such; we have a 24 hour Children's Emergency Department. Please note we also have a short stay ward within the Children's Emergency Department.

2. What is the maximum length of stay for children on your assessment or short stay unit before they are moved to an inpatient bed?

In the Clinical Investigation Unit/Puzzle Word (CIU) the length of stay varies based on treatment. The Maximum is 9.5hours but the majority of tests will be 4 to 6 hours.

Patients stay on ward 36 for a maximum of 6 hours if they are a day case patient however if they are an inpatient, they do not usually go to an inpatient ward until 19:30 so could be on ward for 12 hours (07:30 - 19:30).

3. How many beds do you have within your assessment unit or short stay unit?

There are 6 Beds – 4 beds allocated to CIU and 2 beds Allocated to research which CIU will utilise for extra capacity during black escalation

There are 18 beds for ward 36.

4. How many registered nurses are allocated to work in this area on any shift? How many are band 5's? How many are band 6's?

There are 3 Nurses Mon, Tues, weds, Fri and 4 Nurses on a Thursday in the CIU. Please note there will be a Band 6 starting in August 2018.

In Ward 36, there are 6 nurses per shift with a NIC who is usually a band 6. We flexi staff on and off days dependant on TCI, therefore if we have a 'quiet' day case load staff will be asked to move to work another day where we have a heavy workload. Therefore number of nurses on shifts is very variable.

5. How many HCAs are allocated to work in this area on any shift?

In CIU there is usually 1 Nursing Assistant Monday - Friday.

In Ward 36 there are 3 Nursing Assistants, usually two per shift.

6. Do you have staff that work only within the assessment unit or short stay unit?

Yes, there are staff that only work within CIU and staff who only work on ward 36.

7. How many Advanced Nurse Practitioners (ANP) work within Children's Services?

No.

8. How many ANPs work within A&E? On the ward? Within the assessment unit or short stay unit?

There are 4 Advanced Nurse Practitioners within the Paediatric Neurosurgical/Neurology team. Within the Paediatric Emergency Department there are 7 ENPs (Emergency Nurse Practitioners) in post; and 1 in development.

9. Do you operate nurse led discharges from your assessment unit or short stay unit? If you do, what band are nurses that discharge? Do they receive additional training to be able to discharge?

Yes. All Band nurses will discharge under the Nurse Led Criteria following each treatment Protocol.

10. Do you have a policy and/or SOP for your assessment unit or short stay unit? If you do can you provide me with a copy.

Please be advised there is a Nurse Led SOP currently being written, along with a Clinical Investigation Unit (CIU BRHC) Operation Policy.

Please see attachment 1 for a copy of the Standard Operating Procedure for Ward 39. 2018.

11. Do you have a named consultant, register or ANP that takes lead over your assessment unit?

Not applicable

12. How many in-patients do you have per year, for the last 4 years?

Year	CIU	Ward 36	Ward 39	Grand Total
2014/15	10	48	1460	1518
2015/16	29	82	1725	1836
2016/17	15	124	1714	1853
2017/18	15	130	1540	1685
Grand Total	69	384	6439	6892

13. Have you trained any staff nurses up to ANP? Have you funded their training and/or given them protected time for study?

No

14. Can you provide a copy of your job description for ANPs working in Children's Services.

Please see attachment 2.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,


FOI Administrator