

Freedom of Information Request

Ref: UHB 18-108

Date 3 May 2018

By Email

Dear Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

Managed printing services

- 1. Does the organisation have a managed print service? If so please state the name of the supplier used.**

No. The Trust does not have a managed print service.

- 2. The contract end date**

Not applicable

- 3. Total annual cost (2016/17)**

Not applicable

- 4. Please provide the details of individual responsible for authorising/signing the contract for the organisations procurement of printer devices:**

Paul Mapson, Director of Finance and Mark Jetley, Director of Procurement and Supply.

Infrastructure

- 5. How many printer devices does the NHS organisation have?**

There are approximately 750 desktop printers and 208 MFDs

- 6. Please provide a breakdown of the number of printers by the following types of devices:**

MFDs (floor standing A3/A4 MFDs)	0
Networked Printers (A4 printers, desktop MFDs)	There are approximately 750 desktop printers (mix of USB and networked printers)
Personal Printers (A4 inkjet and small all in one devices not networked)	See above

- 7. How many staff within the organisation use IT services and can print to printers and MFDs? incl. all staffing groups e.g IT, doctors, admin, secretaries etc.**
All staff within the Trust can use IT services and print to printers and MFDs.
- 8. What is the total number of pages produced per member of staff, each month?**
We do not hold this information.
- 9. What is the estimated % of pages printed in colour each month?**
Approximately 12% (information only for MFDs) pages are printed in colour each month.

Supply & Operational Costs

- 10. How much does it cost the NHS organisation to process a consumable transaction? i.e. This should include all costs associated to raising a purchase order; raising a requisition, budgetary approval, choosing the source, raising the physical purchase order, communicating it to the supplier, receiving the goods or services, reconciling the purchase order and invoice, approving the invoice for payment, paying the invoice and archiving the documents**
We do not hold this information.
- 11. What is the cost per call to the provider's help desk/service desk?**
There is no charge for calls to our Service Desk as it is a corporate service funded from within the organisation.
- 12. What is your power cost per kWh for 2016/17? This represents the cost that the organisation pays for electricity divided by the total electricity consumed (kWh)**
The Trust's imported power cost for 2016/17 was £0.0984/kWh
- 13. What is the average capital write-down, lease or rental period for the printers & MFDs within the organisation (e.g. 3, 4, 5 years)?**
The contract ends in 2022, when all equipment will co-terminate
- 14. Does the organisation use non-original equipment manufacturer (non-OEM) consumables? If so, what savings has the organisation achieved through these purchases?**
Yes – savings of £232,318 have been recorded on our IM&T tracking system.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,


FOI Administrator