

Freedom of Information Request**Ref: UHB 18-104**

Date 16 February 2018

By Email

Dear Sir

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

Could you please tell me the name of the person who is in overall charge of the production of Patient Information Leaflets and the name of your Patient Information Manager?

Fiona Reid, Head of Communications is in charge of the production of Patient Information Leaflets. Contact details for the Trust's Communications Team can be found on the Trust's website at the following link: <http://www.uhbristol.nhs.uk/about-us/media-centre/>

Please note we do not have a Patient Information Manager role at this Trust.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

