

Freedom of Information Request**Ref: UHB 18-010**

Date 23 January 2018

By Email

Dear Sir

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

- 1) Total summary or estimate of expenditure to date to prepare your organisation for the incoming GDPR legislation**
- 2) Detail on this expenditure e.g. staff training, software, department policies, hiring**
- 3) Projected spend or budget for managing GDPR within your department for the rest of the calendar year**

In response to your query, we are not able to provide comprehensive details of the discrete costings attached to the Trust's preparation processes to ensure compliance with the incoming General Data Protection Regulation (GDPR): this is because this work has been embedded into our existing Information Governance function within the organisation. However, we have identified the following activities specific to GDPR compliance which have taken place to date:

- The initiation of a training programme for senior staff on the implications of GDPR by an existing external partner.
- The creation and running of a monthly GDPR Working Group attended by Senior Delegates
- The recruitment of an Interim Data Protection Officer with GDPR expertise to oversee the Trust's preparation for and compliance with GDPR.

Projected spend on preparing for GDPR is difficult to specifically identify, as again much of this work will be embedded within existing organisational structures, however funding has been allocated for the appointment of an Interim Data Protection Officer/GDPR Project Manager (see above) for a 3-5 month period with a view to recruiting to a substantive role for May 2018. The funding for this role needs to be formally agreed as part of the Trust's 2018-19 Operational Plan.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

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