

**Freedom of Information Request****Ref: UHB 17-677**

Date 30 November 2017



1. Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows: **Total non-mandatory training budget 17/18**  
We are unable to distinguish between mandatory and non-mandatory training however we are able to confirm the total training budget for 2017/18 is £1,611,630.
2. **Total non-mandatory training spend 16/17, split by**
  - a. **Leadership and Development**
  - b. **CPD**
  - c. **Other (please specify)**

*Please include spend even if delivered in-house, costs incurred from delivering training in-house (for example, cost of trainers, resources etc.)*

We are unable to distinguish between mandatory and non-mandatory training however; we are able to confirm the total training budget for 2016/17 was £1,702,587. Please note we were unable to split the data further as per the suggested headings as we do not record the information in this way.

3. **Apprenticeship Levy**
  - a. **From the organisations contributions to the Apprenticeship Levy, how much funding has the organisation had access to spend on apprenticeship training in 17/18?**  
The Trust is in the process of accessing its apprenticeship funds; therefore we do not hold this information at present.
  - b. **Of the amount accessible to the organisation, how much of the funding remains?**  
The Trust is in the process of accessing its apprenticeship funds; therefore we do not hold this information at present.
  - c. **Please list the training provider(s) used to deliver the organisations apprenticeship levy training in 17/18.**  
Weston College, University of West England and City of Bristol College

**d. Please detail each of the types of apprenticeships agreed to be delivered by the training provider(s), including a module breakdown**

- Weston College will deliver all function skills
- the University of West England will deliver all modules of the degree apprenticeship for the Healthcare Science Practitioner
- City of Bristol will deliver all modules of the Engineering manufacture/ Engineering Maintenance and Carpentry apprenticeship standards

**e. Cost of each of the apprenticeships engaged with in 17/18**

Apprenticeship Title	Standard (S) or Framework (F)	Apprenticeship Level	Internal/ External provision	Cost of each apprenticeship
Healthcare Support Worker	S	2	Internal	£3,000
Senior Healthcare support Worker	S	3	Internal	£3,000
Customer Service Practitioner	S	2	Internal	£4,000
Healthcare Science Practitioner	S	6	External	£27,000
Dental Nurse	S	3	Internal	£9,000
Construction- Carpentry	F	2	External	£6,000
Engineering manufacture/ Engineering Maintenance	F	3	External	£9,000

**4. Please fill in the attached spreadsheet for all HR non-mandatory training the organisation has engaged with in the last 12 months.**

Please see attachment one.

**5. Who is responsible for the procurement of external non-mandatory training?**

We do not have a single person responsible for the procurement of external non-mandatory training as each division within the Trust has their own training budgets.

**6. ESR OLM**

**a. Does the trust use ESR OLM?**

NO

**b. What % of the workforce have successfully completed at least one (national or local) e-learning course within the previous 3 months to September**

89%

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary  
University Hospitals Bristol NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

[Redacted signature]