

	University Hospitals Bristol
Are Facilities and Estates two distinct Departments within your organisation?	1 division, 2 separate departments within.
What Services do Facilities manage in your organisation?	All SLA's and Services relating to Cleaning, Catering, Linen, Transport, Site Management, PLACE, Waste, Cleanliness Monitoring, Security
What Services do Estates manage in your organisation?	Planned & reactive maintenance, back log maintenance, small capital works (under £5k), fire safety, compliance, energy & sustainability.
Do you have a separate department for new build programmes (eg. A Capital Planning Team?) If Yes what are they called?	Yes, Capital Team
Do Facilities and Estates fall under the same Director?	Yes
What Director/Division do Facilities and Estates report into? (eg. Estates, Finance, Patient Safety, Nursing)	Chief Operating Officer/Trust Services
Does your organisation have only one centrally managed Facilities team?	Yes
Do you share a facilities manager with another NHS Organisation?	No
If applicable please detail the job roles/s	Not applicable
If Yes, Is this as part of a national initiative (eg. Vanguard Site, Manchester Devolution, Joint Venture etc please detail)	Not applicable
Do you use NHS Property Services as a Facilities Service Provider (please detail any service they provide)	No
If Yes, to what extent? What services? What cost? Please outline	Not applicable
Do you have outsourced Soft FM provision?	No
Do you have an outsourced Hard FM provision?	Most managed in house, 1 hospital managed via a LIFTCo.
Is Health and Safety Managed as part of the Facilities and Estates Team?	No
Is Security Managed as part of the Facilities and Estates Team?	Yes
Do you have a dedicated Trust Environmental/Sustainability Manager?	Yes
If yes are they managed as part of the Facilities and Estates Team?	Yes
Does your organisation employ an external deep clean company (in addition to any Soft FM SLA)	No
If yes, what was the value of this for the 2016/17 financial year?	Not applicable
Does your Organisation have a strategic plan for the outsourcing of Facilities and Estates Services?	No

AFC Band	Number Employed by Your Organisation	2016/17 turnover percentage	Were any leavers repalced like for like WTE?	Facilities Specific Qualification Required?	If Yes, What Body and Level required?	Any Comments?
5	10	10.00%	No	Yes	BIFM Level 4	One leaver was not replaced as a cost saving
8a	1	0.00%	N/A	Yes	MSc In Facilities Management, Level 4 Food Hygiene, IOSH Managing Safely	

We do hold the requested information however to respond to the level of detail required would significantly exceed the 18 hours limit set down by the FOI as the reasonable limit. Section 12 of the FOIA provides that we are not obliged to spend in excess of 18 hours in any sixty day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time