

**Freedom of Information Request****Ref: UHB 17-311**

Date 30 May 2017

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Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

- 1. Please provide me with a copy of your Trust's Social Media Governance Policy (for employees), or equivalent, and the date it was adopted.**

The Trust has two social media policies:

- Corporate Social Media Policy (see attachment one)
- Social Media for Personal Use Policy and Procedure (see attachment two).

- 2. Please list the Social Media programmes used by your Trust (i.e. if you use Twitter, Facebook, Instagram etc. ... I do not need individual account details).**

The Trust uses Facebook, Twitter and LinkedIn

- 3. Please detail training offered to staff on the use of social media.**

There is no formal training but the Social Media for Personal Use Policy and Procedure details exactly what is expected from staff.

- 4. Please state how many people in your Trust have been disciplined as a result of social media behaviour, for the calendar years 2012-2016**

For the calendar years 2012-2016 the Trust has had the following disciplinary cases as a result of social media behaviour:

2012	2013	2014	2015	2016
None	1	1	6	1

- 5. Please provide the approximate number of people (headcount) employed by your Trust.**

There are 9,270 (headcount) employed by the Trust as at 30th April

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary  
University Hospitals Bristol NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

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