

Freedom of Information Request

Ref: UHB 17-279

Date 2 June 2017

[REDACTED]

[REDACTED]

[REDACTED]

Thank you for your request for information under the Freedom of Information Act 2000. The Trusts response is as follows:

Self-administration of medicines policies

- 1. Does your Trust have a self-administration of medicines policy for competent patients?**

Yes this covers self-administration of medications by both a competent patient or their parents / carers

 - a. If yes, please provide a copy of this policy?**

See attachment 1
 - b. If yes, please outline whether this policy applies to all hospital sites and all wards, or specify the sites or wards to which it applies?**

This applies to all inpatient ward areas
 - c. If no, are you planning to introduce this policy in 2017/18?**

Not applicable
- 2. If you have a policy please provide details of the use of the self-administration of medicines policy? This includes:**
 - a. How are your staff informed about this policy?**

Staff are kept up to date on which policies are relevant through Trust and local induction programmes
 - b. How is the implementation of this policy monitored across the hospitals in your Trust?**

See above.
- 3. If you do not have a self-administration of medicines policy, why is this? [Please let us know of any barriers to introducing a policy in your Trust].**

Not applicable

Carers visiting hours

1. Do you currently have a policy which allows carers to visit the person they care for outside of visiting hours?

We have open visiting from 8am – 9pm and 24hr access to carers to visit as required

a. If yes, please provide a copy of this policy

Please see attachment 2

b. If yes, please outline whether this policy applies to all hospital sites and all wards, or specify the sites or wards to which it applies

This policy runs across all adult services. In the Bristol Royal Hospital for Children, we have open visiting for parents and carers in all areas

c. If no, are you planning to introduce a policy in 2017/18?

Not applicable

d. If no, please outline any work that your Trust is undertaking with a view to enabling carers to visit the person they care for outside visiting hours?

We are updating our Carers Strategy at present and looking at the development of a cross city hospitals strategy and have an active Carers Steering Group discussing carers issues and with carers representation. We were also one of the first 100 Trust to sign up to John's Campaign for carers of patients with dementia

4. If you have a policy, please provide details of the use of the policy to allow carers to visit outside of traditional visiting hours? This includes: Please see attachment

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a. How are your staff informed about this policy?

On induction and via Carers Liaison Service in the Trust

b. How is the implementation of this policy monitored across the hospitals in your Trust?

Via the Carers action plan and Steering Group where we monitor complaints/incidents etc involving carers to share and disseminate learning

5. If you do not have a policy which allows carers to visit the person they care for outside of visiting hours, why is this? [Please let us know of any barriers to introducing a policy in your Trust].

Not applicable

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Trust Secretary
University Hospitals Bristol NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely,

[Redacted signature block]