

## **A better way to access clinical documents from UHBristol...**

University Hospitals Bristol has upgraded its Clinical Document Service (CDS) to make it quicker and easier for GP practices to download patient related-documents produced by UHBristol.

Patient related documents such as discharge summaries and clinic letters have for some time been available from CDS and many GP practices use it routinely to download documents relating to their patients. After consultation with GP practices last year we have upgraded several functions so that the system is easier to use and will deliver documents quicker, giving you faster turnaround times and improved document management.

Many surgeries in BNSSG that already use CDS as an integral part of their workflow have reduced or eliminated their use of faxes and postal services, neither of which is as secure and reliable as CDS, and the 'work list' presentation makes it easy for users to identify new documents and track and manage the status of document downloads.

So whether you choose to print and re-file a document, or transfer it electronically into your EMIS patient record, CDS gives you an easy to use, secure way of accessing UHBristol's clinical documents as soon as they have been published.

We are also increasing the number of UHBristol departments that contribute documents into CDS with the objective for it to become a one-stop-shop for all UHBristol clinical documents.

### **What does this mean for you?**

The benefits of using the upgraded CDS are:

- You don't need to print or scan patient-related documents; you can use the digital copy of the letter and attach it directly to your patient record
- There is no delay in accessing these documents—they can be downloaded from CDS as soon as we publish them.
- The document you store is the same quality as the original—no more poor copies or scans.
- Documents cannot go astray--CDS keeps them safely indexed and on-line for access at any time.
- Documents are downloaded in PDF format, usually in less than a second per document. Once incorporated into your workflow these documents will continue to open this quickly.
- Documents are now available to download in batches rather than one at a time, making the task quicker and easier.
- Less paper from UHBristol to manage!
- Support for this service is provided to community users via a dedicated email address: [cdshelp@uhbristol.nhs.uk](mailto:cdshelp@uhbristol.nhs.uk)

### **Arranging access for your team**

To find out more about CDS or to get the service set up for your team contact the Clinical Liaison Team at UHBristol or email [cdshelp@uhbristol.nhs.uk](mailto:cdshelp@uhbristol.nhs.uk). An access link will be sent immediately that will allow self-registration to the service for the team members you nominate. It's very quick and easy to set up and CDS is straight-forward to use (although detailed user guides are available should you need them).

If you need any advice or assistance at any time contact [cdshelp@uhbristol.nhs.uk](mailto:cdshelp@uhbristol.nhs.uk).

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